

# SUFFOLK COUNTY POLICE DEPARTMENT

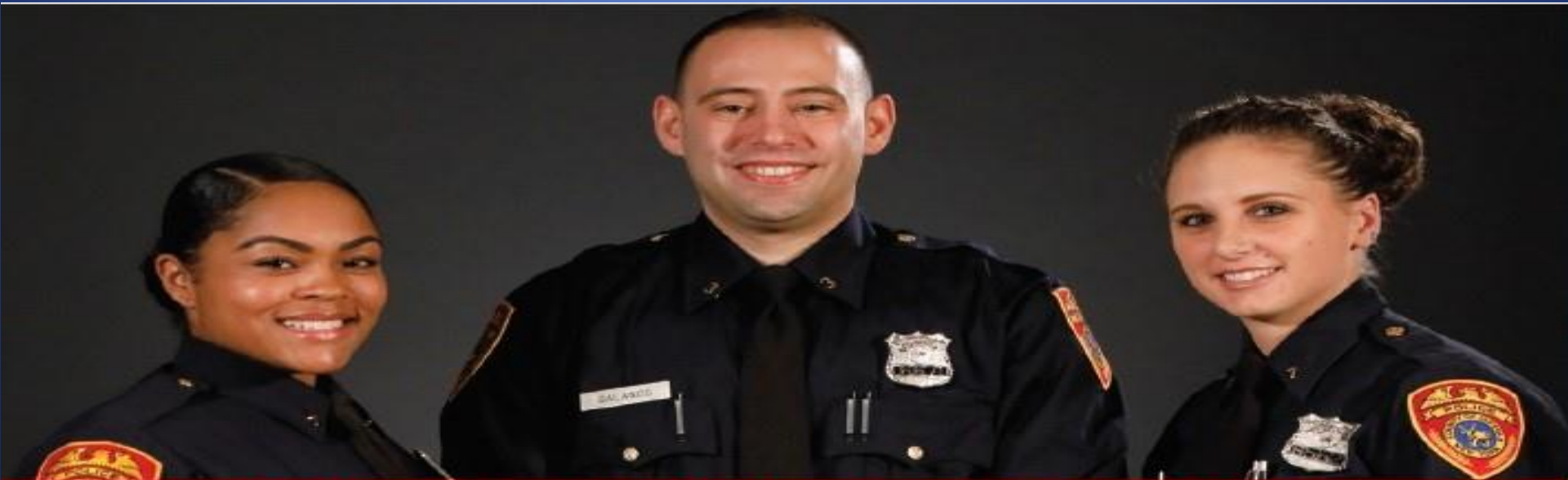
## Community Relations Bureau



**Kevin Catalina**

*Police Commissioner*

# Why take the Suffolk County Police Test?



**SECURE YOUR FUTURE AND OURS.**  
JOIN THE SUFFOLK COUNTY POLICE DEPARTMENT

	<b>Suffolk County Police Officer</b>	<b>Nationwide Average</b>
<b>Salary</b>	<b>\$200,000</b>	<b>\$68,000</b>
<b>Years worked</b>	Eligible for retirement after <b>20 years</b>	<b>42 years</b>
<b>Retirement age</b>	40 years old	62 years old
<b>Pension</b>	50% of salary at 20 years - <b>\$100,000</b> 70% of salary at 32 years - <b>\$140,000</b> Plus Social Security - <b>\$18,000</b>	Only 14% of the population have a pension upon retirement <b>\$44,000</b> is the average pension Plus Social Security - <b>\$18,000</b>
<b>Retirement account</b>	Eligible for Differed Compensation Plan (401k)	Only 32% of the population have a 401k
<b>Vacation days</b>	35 days / year	14 days / year
<b>Sick days</b>	13 days / year	10 days / year
<b>Union</b>	Strong union	Only 10% of the population have a union
<b>Medical coverage</b>	\$236 / month family coverage	\$1,168 / month family coverage

# SUFFOLK COUNTY POLICE DEPARTMENTS





# SUFFOLK COUNTY POLICE

Amityville Village Police Department  
Asharoken Police Department  
East Hampton Town Police Department  
East Hampton Village Police Department  
Head of the Harbor Police Department  
Huntington Bay Village Police Department  
Llyod Harbor Police Department  
New York State Police - Troop L  
Nissequaoge Police Department  
Nortport Village Police Department  
NYS DEC - ENCON  
NYS Park Police - Long Island  
Ocean Beach Police Department  
Quage Police Department  
Riverhead Police Department  
Sag Harbor Police Department  
Shelter Island Police Department  
Southampton Town Police Department  
Southampton Village Police Department  
Southold Police Department  
Suffolk County Corrections Department  
Suffolk County Police Department  
Suffolk County Probation Department  
Suffolk County Sheriff's Department  
SUNY PD at Farmingdale  
SUNY PD at Stony Brook  
US Dept. of VA Police Northport  
Westhampton Beach Police Department

**28 Uniformed Law Enforcement Agencies  
Operate out of Suffolk County**

**Over 5,000 Officers**

**1 Federal agency  
5 State agencies  
4 County Agencies**

# WHAT IS THE PROCESS?

- Civil Service Exam
- Applicant Investigation
- Police Academy
- Field Training

# CIVIL SERVICE EXAMINATION

- **Given once every four years!!**
- Next test is scheduled tentatively for the **Summer of 2027!**
- Military make-up exam

Year	Took Test	Passed Test
2007	23,858	21,229
2011	24,591	19,176
2015	17,272	13,715
2019	17,031	13,323

**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

APPLICATION FEE WAIVER REQUEST AND CERTIFICATION FORM

**Civil Service Law Section 50.5(b): "...fees shall be waived for candidates who certify to the state civil service department, a municipal commission or regional commission that they are unemployed . . . , or are receiving public assistance." Suffolk County law also grants a fee waiver for other classes of applicants. See below.**

I request that my application fee for the examination listed below be waived in accordance with Section 50.5(b) of the State Civil Service Law. **A separate Fee Waiver Request Form is required for each application.**

<u>Examination Title</u>	<u>Exam No.</u>	<u>Examination Test Date</u>
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Check the box(es) below that apply to you:

- I am a veteran, or active duty military, member of the reserves or National Guard and a Suffolk County resident
- I am a member in good standing of a local fire district or ambulance company and a Suffolk County resident
- I am a volunteer member of the Suffolk County Emergency Response Team (CERT) and a Suffolk County resident.

I am currently:

- Unemployed and primarily responsible for the support of a household
- Eligible for Medicaid
- Receiving Supplemental Security Income (SSI) payments
- Receiving Public Assistance (Temporary Assistance for Needy Families/Family Assistance or Safety Net Assistance):
- Certified Job Training Partnership Act/Workforce Investment Act eligible through a State or local social service agency
- An officer or member of the Suffolk County Auxiliary Police
- An active member of the Suffolk County Police Departments Explorers program and have been a member for at least 2 years. Members must submit a letter from their Explorers post advisor confirming the applicant's satisfactory participation.

This completed form may be duplicated and must be attached to, and submitted with, the applications indicated above. Requests for waiver of the application fee completed more than six months prior to an examination date will not be accepted. All applications must be delivered by the last filing date to:

Department of Human Resources, Personnel and Civil Service  
 William J. Lindsay County Complex, Bldg. 158  
 P.O. Box 6100  
 Hauppauge, NY 11788

-----Affirmation-----

*I have read the above portion of Section 50.5(b) of the Civil Service Law relating to the waiver of application fees and certify that I am qualified to receive such waiver for the reasons indicated above. I understand that my claim for application fee waiver may be investigated and I may be disqualified from the listed civil service examination(s) if I make any false statement regarding my eligibility for application fee waiver.*

\_\_\_\_\_  
 Candidate's First and Last Name (Please Print)

\_\_\_\_\_  
 Candidate's Social Security Number

\_\_\_\_\_  
 Candidate's Signature

\_\_\_\_\_  
 Date



# CIVIL SERVICE EXAMINATION

- Minimum Requirements
  - Education
  - License
  - Citizenship

# SPANISH SPEAKERS

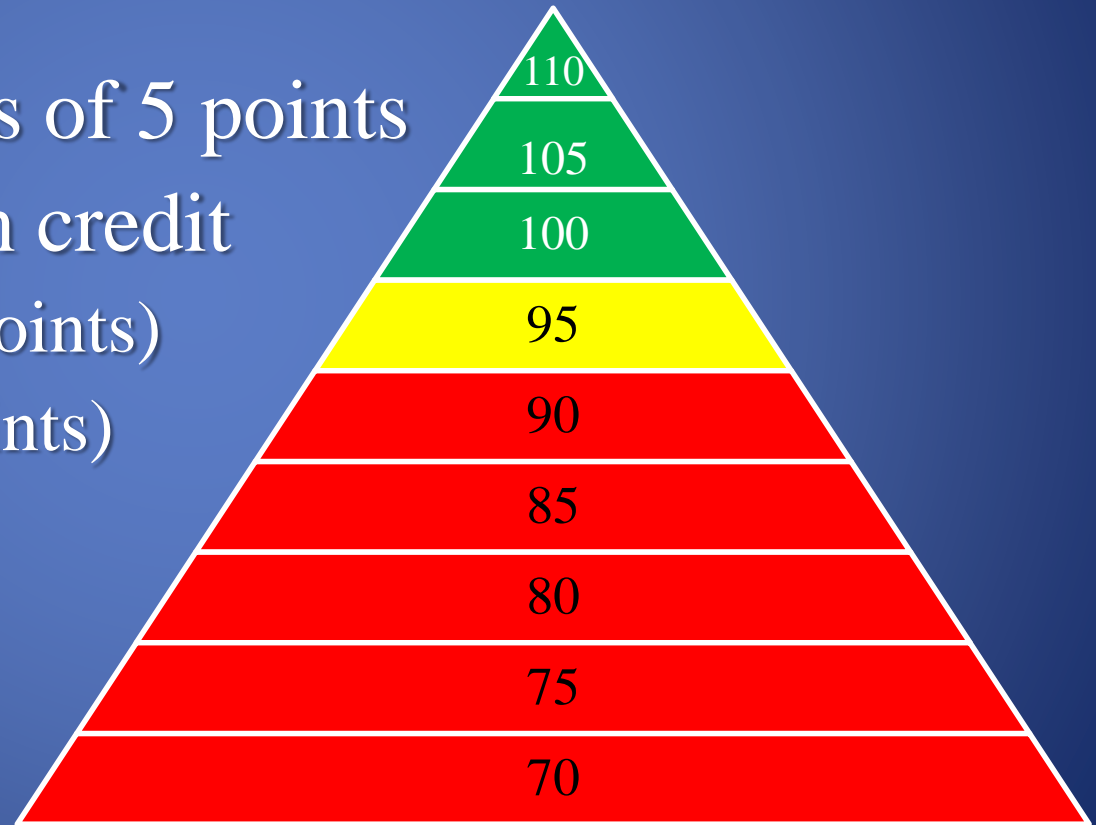
- Eligible to take the Police Officer – Spanish Speaking – Exam
  - Exam is in English – same exam as Police Officer Exam
  - NO additional fee for exam
  - Separate eligible list
  - Proficiency in speaking Spanish only
    - Reading and writing comprehension in Spanish is NOT required
  - Upon being called – Spanish speaking proficiency will be tested

# Veterans

- 5 points for Veterans
- 10 points for disabled Veterans
- Civil service fee for Veterans residing in Suffolk County is waived
- 30 paid leave days per year to attend drills in the Reserve or National Guard
- Eligible to take a make-up exam if unavailable on June 17<sup>th</sup>, 2023 due to active military duty
- Military service buy back – up to 3 years of credit towards retirement

# CIVIL SERVICE EXAMINATION

- Graded in bands of 5 points
- Military veteran credit
  - Active duty (5 points)
  - Disabled (10 points)
- Lottery system
  - 95 and below





# APPLICANT INVESTIGATION

- Orientation
- Physical Agility Test

## TEST - MALE

<b>AGE</b>	<b>SIT-UP</b> 1 minute	<b>PUSH-UP</b> without break	<b>1.5</b> <b>MILE</b> <b>RUN</b>
20 - 29	38	29	12:38
30 - 39	35	24	12:58
40- 49	29	18	13:50

## TEST - FEMALE

<b>AGE</b>	<b>SIT-UP</b> 1 minute	<b>PUSH-UP</b> without break	<b>1.5</b> <b>MILE</b> <b>RUN</b>
20 - 29	32	15	14:50
30 - 39	25	11	15:43
40- 49	20	9	16:31

# APPLICANT INVESTIGATION

- Interview with Investigator
- Background Investigation
- Medical Testing
- Psychological Testing
- Polygraph Testing

# POLICE ACADEMY

(7 Month Training Period)

- Basic Course for Police Officers (Seven Parts)
  1. Administration of Justice
  2. Introduction to Law Enforcement
  3. Laws of New York
  4. Law Enforcement Skills
  5. Community Interaction
  6. Mass Casualties and Major Events
  7. Investigations



**Basic Course for Police Officers**

**Table of Contents**

June 2017 Version

Topic		Required Hours	Instructor Pre-Requisites
<b>Administration of Justice – Part 1</b>			
Introduction to Criminal Justice.....	Part 1-A	> 0	General Topics (GT)
Jurisdiction and Responsibilities of Law Enforcement.....	Part 1-B	> 0	GT
Adjudicatory Process and Court Structure Civil and Criminal.....	Part 1-C	> 0	GT
Combined Total of Part 1 – Minimum of Number of Hours		<b>4</b>	
<b>Introduction to Law Enforcement – Part 2</b>			
Constitutional Law.....	Part 2-A	2	GT
Discretionary Powers.....	Part 2-B	2	GT
Ethical Awareness..... <i>*Practical Exercise Required*</i>	Part 2-C	12	GT & Ethical Awareness Moderator
Physical Fitness and Wellness..... <i>*Practical Exercise Required*</i>	Part 2-D	65	GT & Physical Fitness Instructor
<b>Laws of New York – Part 3</b>			
New York State Penal Offenses.....	Part 3-A	16	GT
Justification- Use of Physical Force and Deadly Physical Force.....	Part 3-B	7	GT
New York State Criminal Procedure Law.....	Part 3-C	21	GT
New York State Juvenile Law and Procedures.....	Part 3-D	6	GT
Civil Liability and Risk Management.....	Part 3-E	2	GT
Ancillary New York State Statutes.....	Part 3-F	2	GT
New York State Vehicle and Traffic Law..... <i>*Practical Exercise Required*</i>	Part 3-G	5	GT





**Basic Course for Police Officers  
Table of Contents**

June 2017 Version

Topic		Required Hours	Instructor Pre-Requisites
<b>Law Enforcement Skills – Part 4</b>			
Field Note Taking.....	Part 4-A	2	GT
Report Writing..... <i>*Practical Exercise Required*</i>	Part 4-B	7	GT
Communications..... <i>*Practical Exercise Required*</i>	Part 4-C	4	GT
Observation and Patrol.....	Part 4-D	4	GT
Case Preparation and Demeanor in Official Proceedings..... <i>*Practical Exercise Required*</i>	Part 4-E	7	GT
Mental Illness..... <i>*Practical Exercise Required*</i>	Part 4-F	14	GT & Mental Health Instructor
Crimes in Progress..... <i>*Practical Exercise Required*</i>	Part 4-G	4	GT
Arrest Processing..... <i>*Practical Exercise Required*</i>	Part 4-H	5	GT
Professional Traffic Stops..... <i>*Practical Exercise Required*</i>	Part 4-I	5	GT
Interpersonal Skills-Arrest Techniques..... <i>*Practical Exercise Required*</i>	Part 4-J	40	GT & Defensive Tactics Instructor
Emergency Medical Services..... <i>*Practical Exercise Required*</i>	Part 4-K	48	NYS Department of Health Approved Instructor
Emergency Vehicle Operation and Control..... <i>*Practical Exercise Required*</i>	Part 4-L	21	GT & EVOC Instructor
Firearms Training..... <i>*Practical Exercise Required*</i>	Part 4-M	40	GT & Firearms Instructor
Supervised Field Training Review and Orientation..... <i>*Practical Exercise Required*</i>	Part 4-N	160	Field Training Officer Certification (Required beginning January 1, 2015)



**Basic Course for Police Officers  
Table of Contents**

Topic	June 2017 Version	Required Hours	Instructor Pre-Requisites
Traffic Direction and Control..... <i>*Practical Exercise Required*</i>	Part 4-O	2	GT
Traffic Enforcement..... <i>*Practical Exercise Required*</i>	Part 4-P	4	GT
DWI Detection and Standardized Field Sobriety Testing..... <i>*Practical Exercise Required*</i>	Part 4-Q	21	GT & SFST Instructor
Physical Evidence..... <i>*Practical Exercise Required*</i>	Part 4-R	12	GT
Off-Duty and Plain Clothes Police Encounters..... <i>*Practical Exercise Required*</i>	Part 4-S	4	GT
<b>Community Interaction – Part 5</b>			
Intoxication.....	Part 5-A	2	GT
Community Resources – Victim/Witness Services.....	Part 5-B	3	GT
Elder Abuse.....	Part 5-C	2	GT
Cultural Diversity/Bias Related Incidents and Sexual Harassment...	Part 5-D	5	GT
Persons With Disabilities.....	Part 5-E	6	GT
Community Oriented Policing & Problem Solving–Media Relations	Part 5-F	2	GT
Crime Prevention.....	Part 5-G	2	GT
<b>Mass Casualties and Major Events – Part 6</b>			
Standardized Response Plans for Unusual Events.....	Part 6-A	8	GT & FEMA Approved ICS 100, NIMS-700
Counter Terrorism.....	Part 6-B	8	GT
The Nature and Control of Civil Disorder.....	Part 6-C	2	GT



**Basic Course for Police Officers  
Table of Contents**

June 2017 Version

<b>Topic</b>		<b>Required Hours</b>	<b>Instructor Pre-Requisites</b>
<i>*Practical Exercise Required*</i>			
<b>Investigations – Part 7</b>			
Domestic Violence..... <i>*Practical Exercise Required*</i>	Part 7-A	14	GT & Domestic Violence Instructor
Organized Crime Familiarization/Enterprise Corruption.....	Part 7-B	2	GT
Preliminary Investigation and Information Development.....	Part 7-C	2	GT
Interviewing Techniques..... <i>*Practical Exercise Required*</i>	Part 7-D	5	GT
Common Criminal Investigation Techniques.....	Part 7-E	10	GT
Basic Crash Management and Reporting..... <i>*Practical Exercise Required*</i>	Part 7-F	14	GT & 70 Hours of Formal Training
Injury and Death Cases.....	Part 7-G	3	GT
Sex Crimes.....	Part 7-H	2	GT
Narcotics and Dangerous Drugs.....	Part 7-I	3	GT
Missing Persons.....	Part 7-J	3	GT
Animal Abuse Cases.....	Part 7-K	2	GT
Contemporary Police Problems.....	Part 7-L	4	GT
Human Trafficking.....	Part 7-M	2	GT
<b>Grand Total</b>		<b>654</b>	



# POLICE ACADEMY

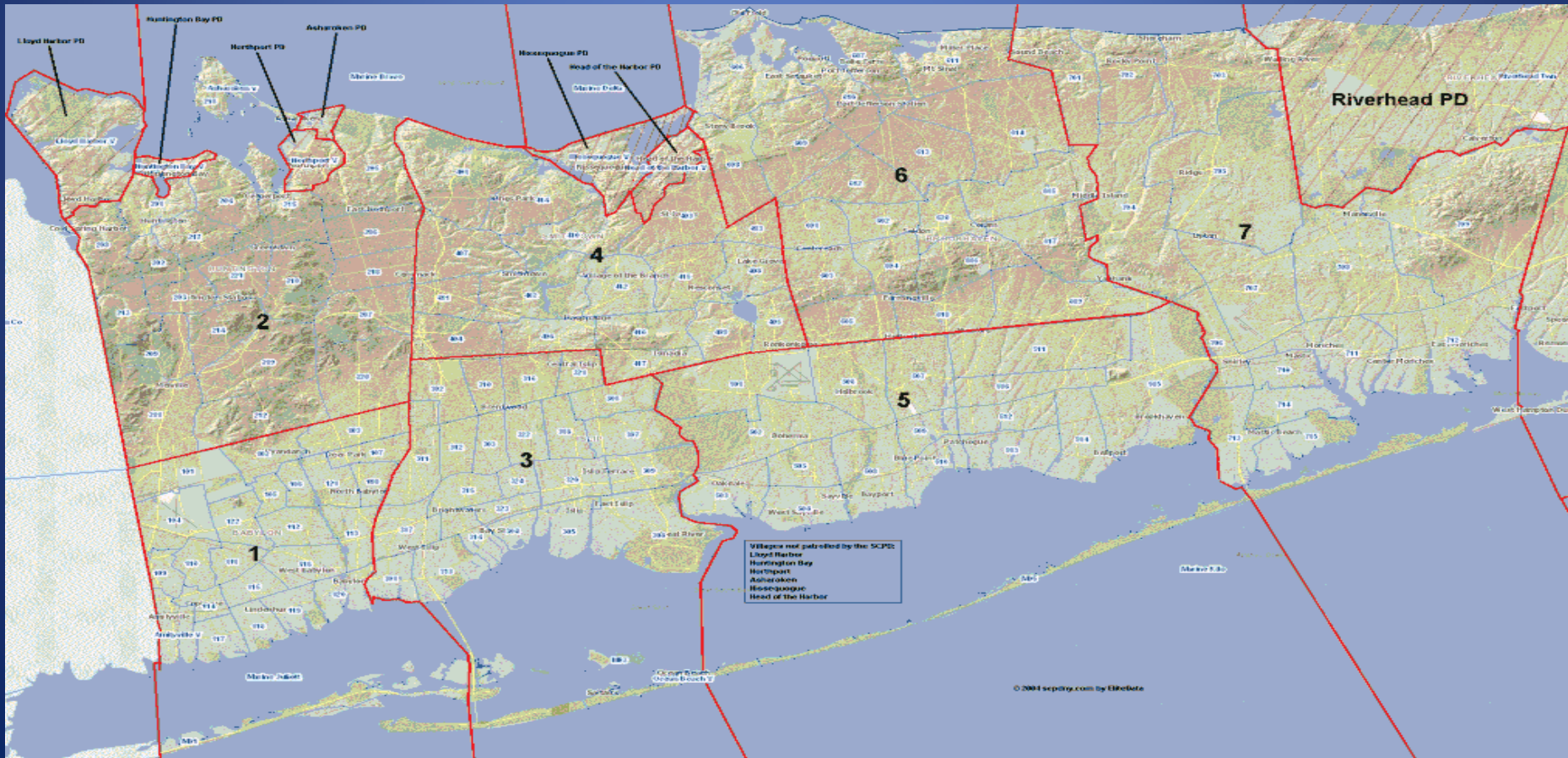
## *7 MONTH TRAINING PERIOD*

- Class Lectures
- Written Exams
- Military Style Drills
- Military Style Inspections
- Physical Fitness Training and Testing
- Defensive Tactics Training
- Firearms Training
- Emergency Medical Technician Training (EMT)
- EVOC (Emergency Vehicle Operator Course)



# FIELD TRAINING

- Assignment to one of seven precincts



# FIELD TRAINING

- Work together with a Field Training Officer (FTO)
- Daily evaluations
- Six to twelve weeks
- Probationary period of 18 months

# POLICE BENEFITS

- Starting Salary \$43,000.00
- Incremental increases to **\$158,828.00** with 11.5 years of service
- Night Differential Pay
- Up to 30 vacation days
- 13 sick days
- Unused sick days are cumulative
- Longevity pay
- 14 paid holidays



# POLICE BENEFITS






- Five (5) paid personal days after 3 years of service
- Strong PBA (union) support
- All uniforms and equipment are supplied by the Department.
- Yearly uniform cleaning allotment
- Paid family dental, optical and medical plans.
- Pension plan. Members are eligible for retirement after twenty (20) years of service at 50% of five (5) year final average salary. Vested retirement plan after five (5) years.



# POLICE BENEFITS

- On top pay – you can expect to get paid approx. **\$200,000(!!!)** a year
- Upon retirement – you can expect your pension to be around **\$100,000** a year for the **REST OF YOUR LIFE** (after only 20 years of service! \*Or as low as 17 years with military buybacks!)

# CAREER OPPORTUNITIES

- Patrol Commands (Precinct Level)
  - Sector Car Operator / Foot Post (Patrol Officer)
  -  Sergeant (Road Supervisor / Desk Sergeant)
  -  Lieutenant (Patrol Supervisor)
  -  Captain (Administration)
  -  Deputy Inspector (Assistant Precinct Commander)
  -  Inspector (Precinct Commander)

# CAREER OPPORTUNITIES

## Specialty Commands (Police Officer / Supervisor)

- Highway Patrol Bureau
- Homeland Security
- Marine Bureau
- Motor Carrier Safety Section
- Patrol Special Operations Bureau
- Patrol Firearms Suppression Team Section
- SAFE-T Section
- SITE Section
- Warrant Enforcement Section
- MEDCAT

# CAREER OPPORTUNITIES

## Specialty Commands (Police Officer / Supervisor)

- Airport Operations Section
- Applicant Investigation Section
- Aviation Section
- Canine Section
- Community Outreach Bureau
- Crime Scene Section
- Customs Task-Force Unit
- Domestic Violence & Elder Abuse Bureau
- Emergency Service Section
- Emergency Management
- Firearms Training Section



# K-9 Unit





# Community Relations Bureau / School Resource Officers







Suffolk County  
POLICE DEPARTMENT  
ACCREDITED LAW ENFORCEMENT AGENCY

# Aviation

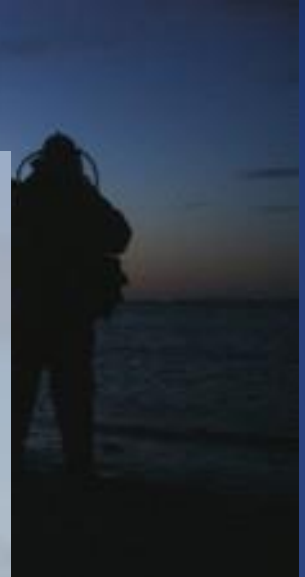








# Marine Bureau











# Emergency Services









SUFFOLK POLICE

Suffolk Police

POLICE

EMERGENCY SERVICE

ES3





SUFFOLK COUNTY  
**POLICE EMERGENCY SERVICE**  
SECTION

POLICE

HURST





# CAREER OPPORTUNITIES

## Specialty Commands (Detective / Supervisor)

- Arson Section
- Computer Crimes Unit
- Criminal Intelligence
- District Attorney Section
- Fugitive Unit
- Hate Crimes Unit
- Homicide Section
- Identity Theft Unit

# CAREER OPPORTUNITIES

## Specialty Commands (Detective / Supervisor)

- Identification Section
- Major Case Section
- Narcotics Section
- Organized Crimes Bureau
- Polygraph Section
- Property Recovery Section
- Special Victims Section
- Technical Analysis Section

# SUMMARY

- Civil Service Exam
- Applicant Investigation
- Police Academy
- Field Training



- Tips for the process:
- Dress – Business attire
- Social Media
- Minimize Traffic Infractions and Police Contacts
- Continue your every day life in school or at work
- Stay healthy and physically fit



QUESTIONS?



# SUFFOLK COUNTY POLICE

**Community Relations Bureau  
Recruitment Section**

**Ph: 1-800-SCP-EXAM**

**Email: [joinscpd@suffolkcountyny.gov](mailto:joinscpd@suffolkcountyny.gov)**

**Joinscpd.com**

**Instagram: JoinSCPD**